



# User Manual

How to Withdraw from Freelance Product (General Track)



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# Introduction

## Introduction

This e-service allows beneficiaries to withdraw from the Freelance Support Product – General Track (for Bahr Platform registrants) at any time. After withdrawal, re-registration in any track of the Freelance Support Product will not be possible until 60 days have passed.



## Withdrawing from the Freelance Support Product (General Track)

## Withdrawing from the Freelance Support Product- General Track

General track

Hi Ahmed,  
Here's your latest update on General track program.

Enrolled on 10 April 2024  
General track

Active

Enrolment details

18,920  
Total subsidies benefited

10 of 24  
Months since enrolment

Enrolment over the last 10 months

0 24

4 months Order delivery

6 months General track

14 months Remaining

Maximum 24 months allowed across all freelance programs.

Withdraw

View other freelance programs

Latest subsidy details

Filter by

Pending payment

February 2025

Eligibility status Eligible

Subsidy qualification Qualified

Subsidy breakdown

How subsidies are calculated?

Payment expected 25/04/2025

Income period 01/03/2025 - 31/03/2025

No. of Projects 3

Total income 7500.00

Subsidy support rate 40%

Subsidy amount 3000.00

Performance Data

Paid

February 2025

Eligibility status Eligible

Subsidy qualification Not qualified

Subsidy breakdown

No payment

February 2025

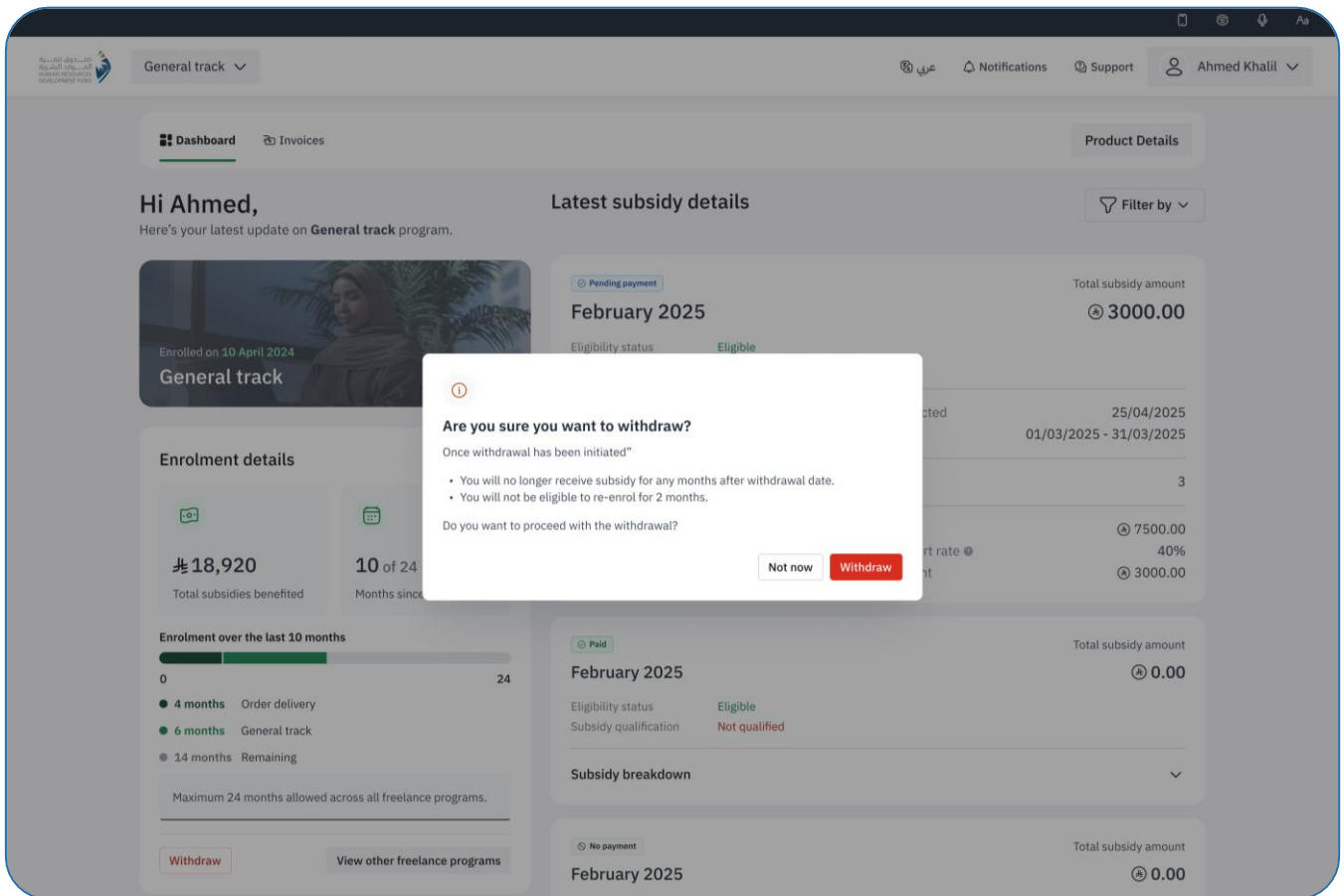
Eligibility status Eligible

Subsidy qualification Not qualified 2 out of 5 days remaining to object

Subsidy breakdown

- ▶ The user can withdraw from the track by selecting “Withdraw from Track” on the main dashboard.

## Withdrawing from the Freelance Support Product- General Track

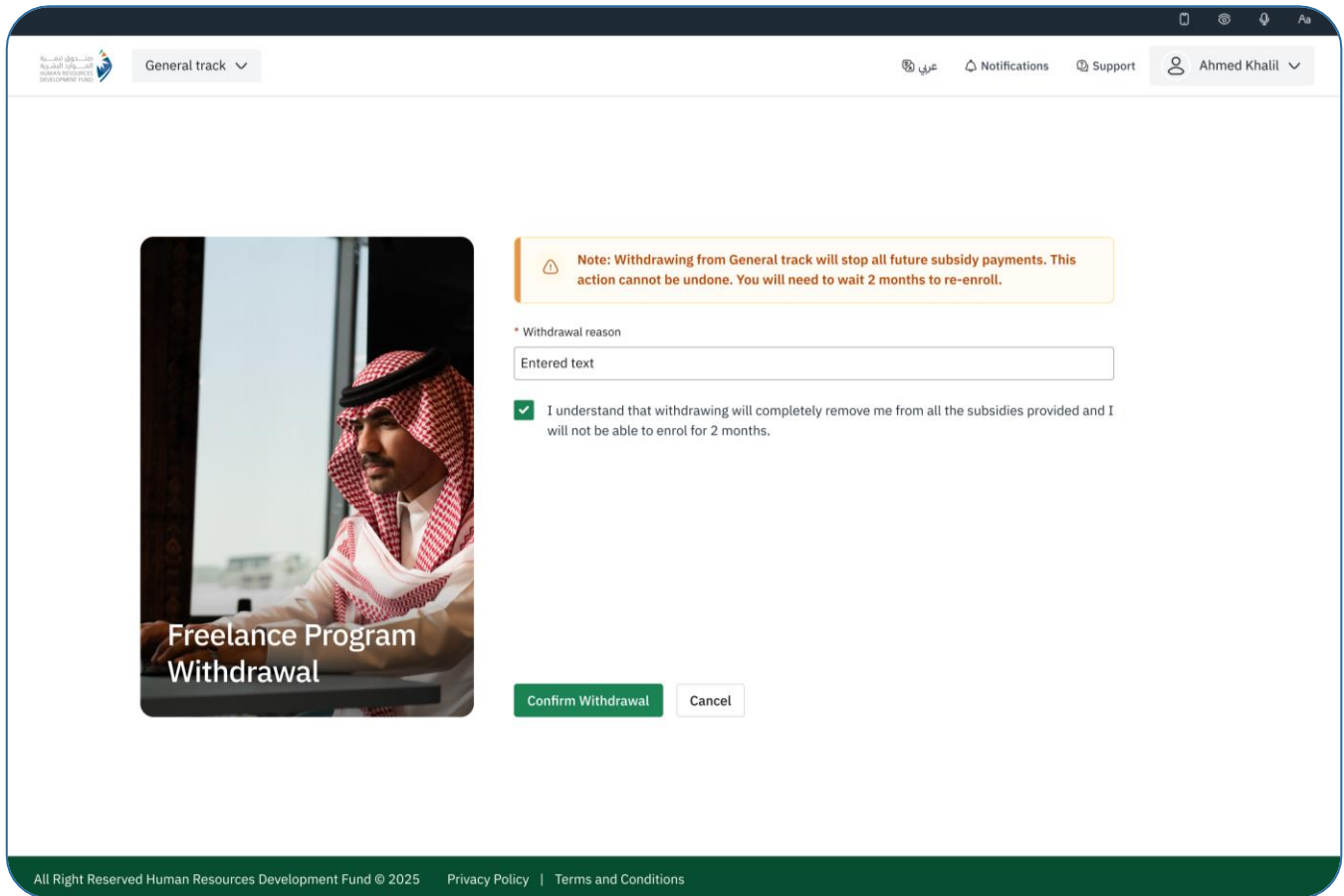


Upon selecting “Withdraw from Track,” a notification window will appear to confirm the user’s intent to withdraw. The message will clarify that:

- No support will be provided for any months following the withdrawal date.
- Registration in any Freelance Support tracks will be unavailable for two months from the withdrawal date.

The user can confirm the withdrawal by selecting “**Withdraw.**”

## Withdrawing from the Freelance Support Product- General Track

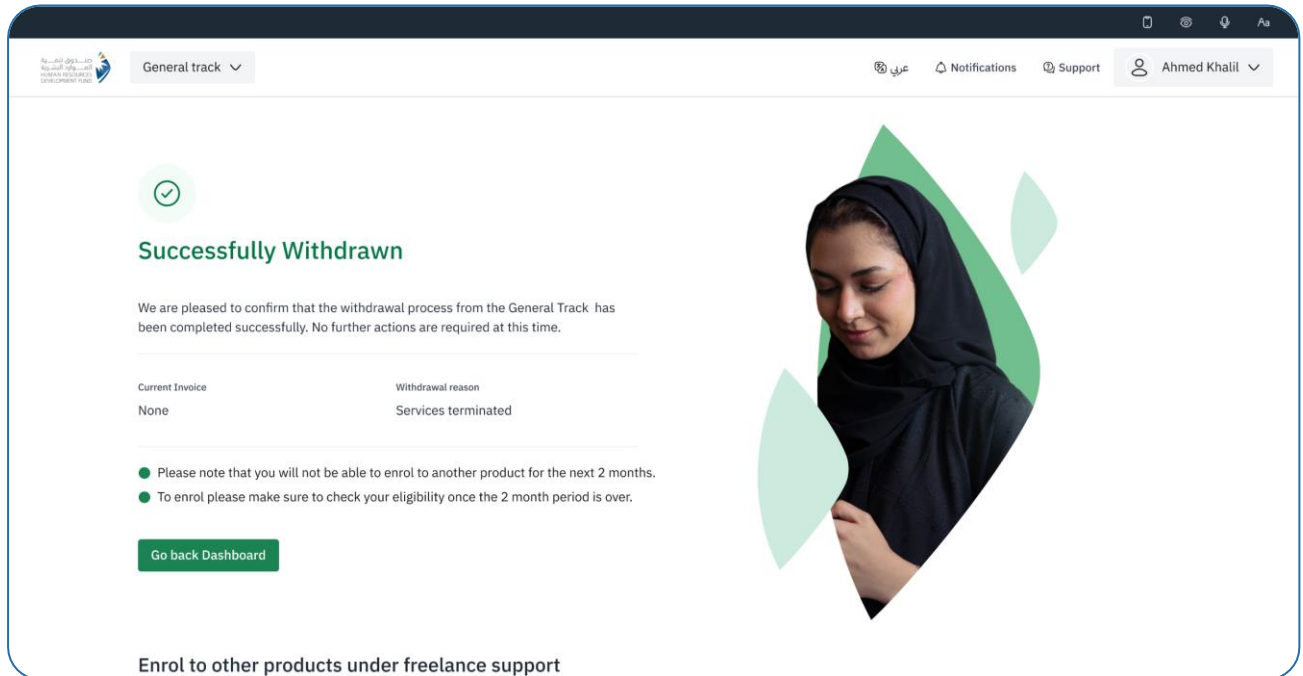


The screenshot shows a web interface for withdrawing from the Freelance Program. The header includes the fund's logo, a 'General track' dropdown, and user information for 'Ahmed Khalil'. A note states: 'Note: Withdrawing from General track will stop all future subsidy payments. This action cannot be undone. You will need to wait 2 months to re-enroll.' Below this, there is a 'Withdrawal reason' section with a text input field labeled 'Entered text'. A checkbox is checked, with the text: 'I understand that withdrawing will completely remove me from all the subsidies provided and I will not be able to enrol for 2 months.' At the bottom, there are two buttons: 'Confirm Withdrawal' and 'Cancel'. A footer at the very bottom reads: 'All Right Reserved Human Resources Development Fund © 2025 Privacy Policy | Terms and Conditions'.

- The system will then redirect the user to a new page to specify the reason for withdrawal and agree to the declaration. After completing these steps, the user confirms the withdrawal by selecting “Confirm Withdrawal.”



## Withdrawing from the Freelance Support Product- General Track



- ▶ A new screen will appear confirming that the withdrawal process has been completed successfully.

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