

User Manual

How to Withdraw from Freelance Product (General Track)



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Introduction

Introduction

This e-service allows beneficiaries to withdraw from the Freelance Support Product – General Track (for Bahr Platform registrants) at any time. After withdrawal, re-registration in any track of the Freelance Support Product will not be possible until 60 days have passed.

Withdrawing from the Freelance Support Product (General Track)

Withdrawing from the Freelance Support Product- General Track

The screenshot shows the HRDF digital platform's dashboard for the 'General track' program. The top navigation bar includes the HRDF logo, a search bar, and user profile for 'Ahmed Khalil'. The dashboard features a main content area with the following sections:

- Latest subsidy details:** Shows a summary for February 2025 with a total subsidy amount of 3000.00. It includes a table for subsidy breakdown and performance data.
- Enrolment details:** Shows 18,920 total subsidies benefited and 10 of 24 months since enrolment.
- Enrolment over the last 10 months:** A chart showing the distribution of months: 4 months (Order delivery), 6 months (General track), and 14 months (Remaining).
- Withdraw:** A button to withdraw from the track.
- View other freelance programs:** A link to view other programs.

- The user can withdraw from the track by selecting "Withdraw from Track" on the main dashboard.

Withdrawing from the Freelance Support Product- General Track

General track

Dashboard Invoices

Product Details

Hi Ahmed,

Here's your latest update on **General track** program.

Enrolled on 10 April 2024

General track

Latest subsidy details

Pending payment February 2025

Eligibility status Eligible

Total subsidy amount ₩ 3000.00

Do you want to proceed with the withdrawal?

Not now Withdraw

Enrolment details

₦ 18,920

10 of 24

Months since

Enrolment over the last 10 months

0 24

- 4 months Order delivery
- 6 months General track
- 14 months Remaining

Maximum 24 months allowed across all freelance programs.

Withdraw View other freelance programs

Paid February 2025

Eligibility status Eligible

Subsidy qualification Not qualified

Total subsidy amount ₩ 0.00

Subsidy breakdown

No payment February 2025

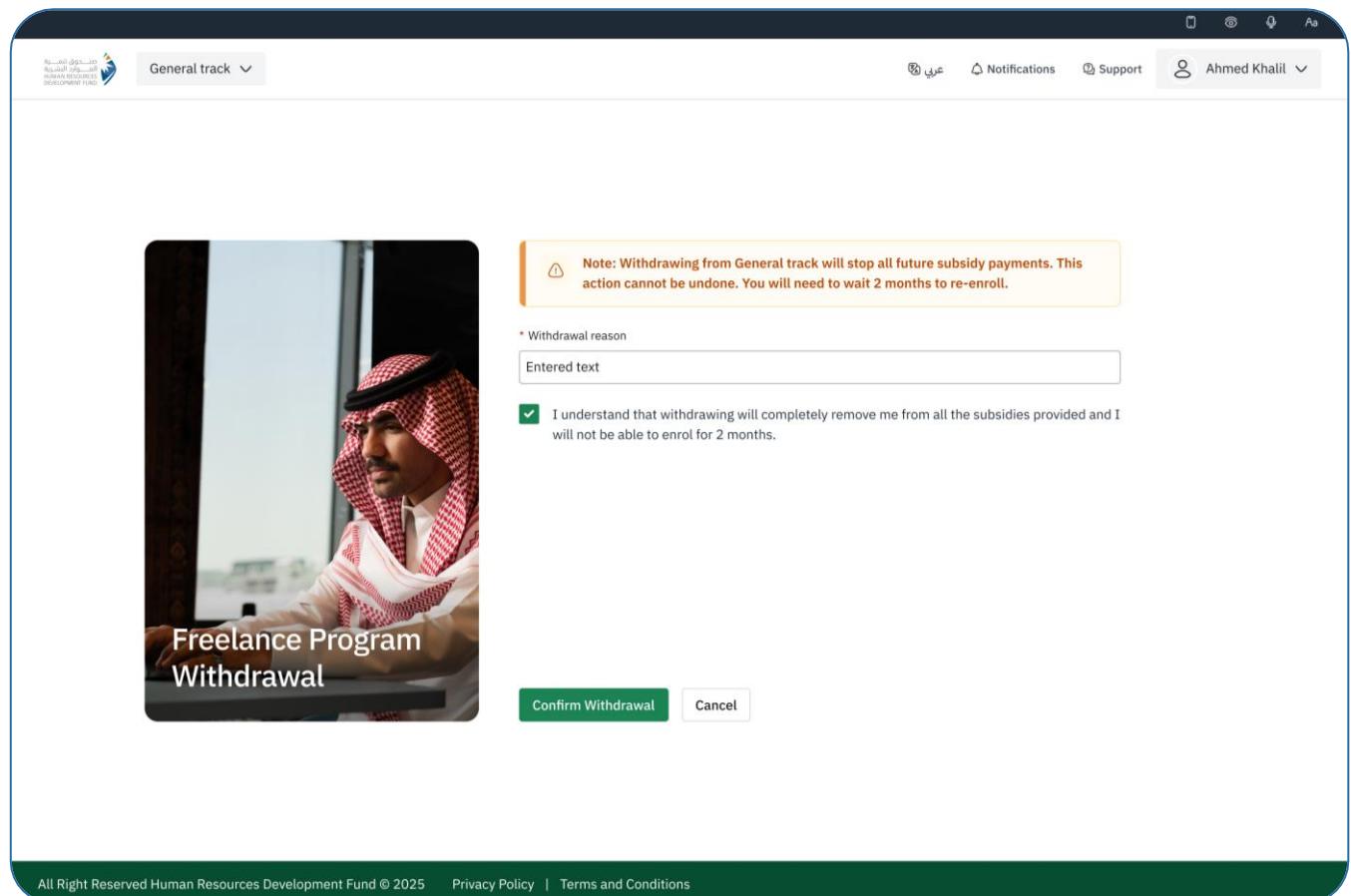
Total subsidy amount ₩ 0.00

Upon selecting “Withdraw from Track,” a notification window will appear to confirm the user’s intent to withdraw. The message will clarify that:

- No support will be provided for any months following the withdrawal date.
- Registration in any Freelance Support tracks will be unavailable for two months from the withdrawal date.

The user can confirm the withdrawal by selecting “Withdraw.”

Withdrawing from the Freelance Support Product- General Track



- The system will then redirect the user to a new page to specify the reason for withdrawal and agree to the declaration. After completing these steps, the user confirms the withdrawal by selecting "Confirm Withdrawal."

Withdrawing from the Freelance Support Product- General Track



General track

Notifications Support Ahmed Khalil

Successfully Withdrawn

We are pleased to confirm that the withdrawal process from the General Track has been completed successfully. No further actions are required at this time.

Current Invoice	Withdrawal reason
None	Services terminated

- Please note that you will not be able to enrol to another product for the next 2 months.
- To enrol please make sure to check your eligibility once the 2 month period is over.

[Go back Dashboard](#)

[Enrol to other products under freelance support](#)

- ▶ A new screen will appear confirming that the withdrawal process has been completed successfully.

