



User Manual

Comprehensive Career Guidance Initiative
Platform

Create a Smart Resume



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Introduction

Introduction

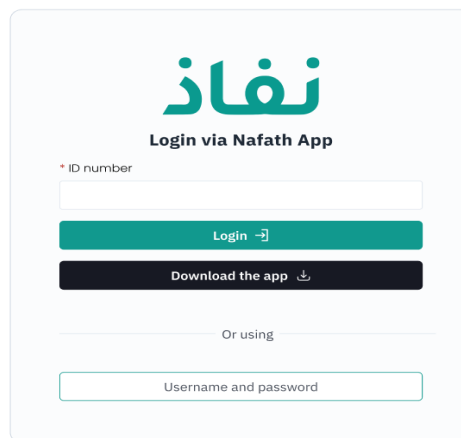
This smart tool helps you to showcase your professional abilities and experience in a professional manner that is compatible with the requirements of the labor market, enhancing your chances of being accepted into the job you aspire to.



Registration

**Comprehensive Career Guidance
Initiative Platform
Create a Smart Resume**

Login to the Comprehensive Career Guidance Initiative platform through Nafath



نفاذ

Login via Nafath App

* ID number

Login

Download the app

Or using

Username and password

- When selecting the "Access the Service" option, the beneficiary will be directed to register through Nafath in the unified platform of the Human Resources Development Fund, which is the official portal to benefit from the comprehensive career guidance platform.
- To complete the registration process, the beneficiary must log in using the unified NBK Access account, by entering the approved login details in the Absher system.

Create a Smart Resume

HADAF
إرشاد
من صندوق تنمية الموارد البشرية

My skills

Careers

Learn

Jobs

صندوق تنمية
الموارد البشرية
HUMAN RESOURCES
DEVELOPMENT FUND

Your tasks
Plan (5)

See your 171 skills

Get your CV

Jobs

2020 - ongoing
أخصائي علاقات مستثمرين
سواعد 26

2026
أخصائي عمليات
Self-employed 25

2023 - 2026
مختص تسويق
سلوشنز 25

- After logging in through the unified **Nafath** Access and logging in to the homepage, click on the skills tab and select Get Your CV

Create a Smart Resume

إرشاد HADAF هدف
من صندوق تنمية الموارد البشرية

My skills

Careers

Learn

Jobs

صندوق تنمية
الموارد البشرية
HUMAN RESOURCES
DEVELOPMENT FUND

You are currently viewing the
HRDF Irshad Beneficiary

Choose your CV version

Not sure which CV to choose?

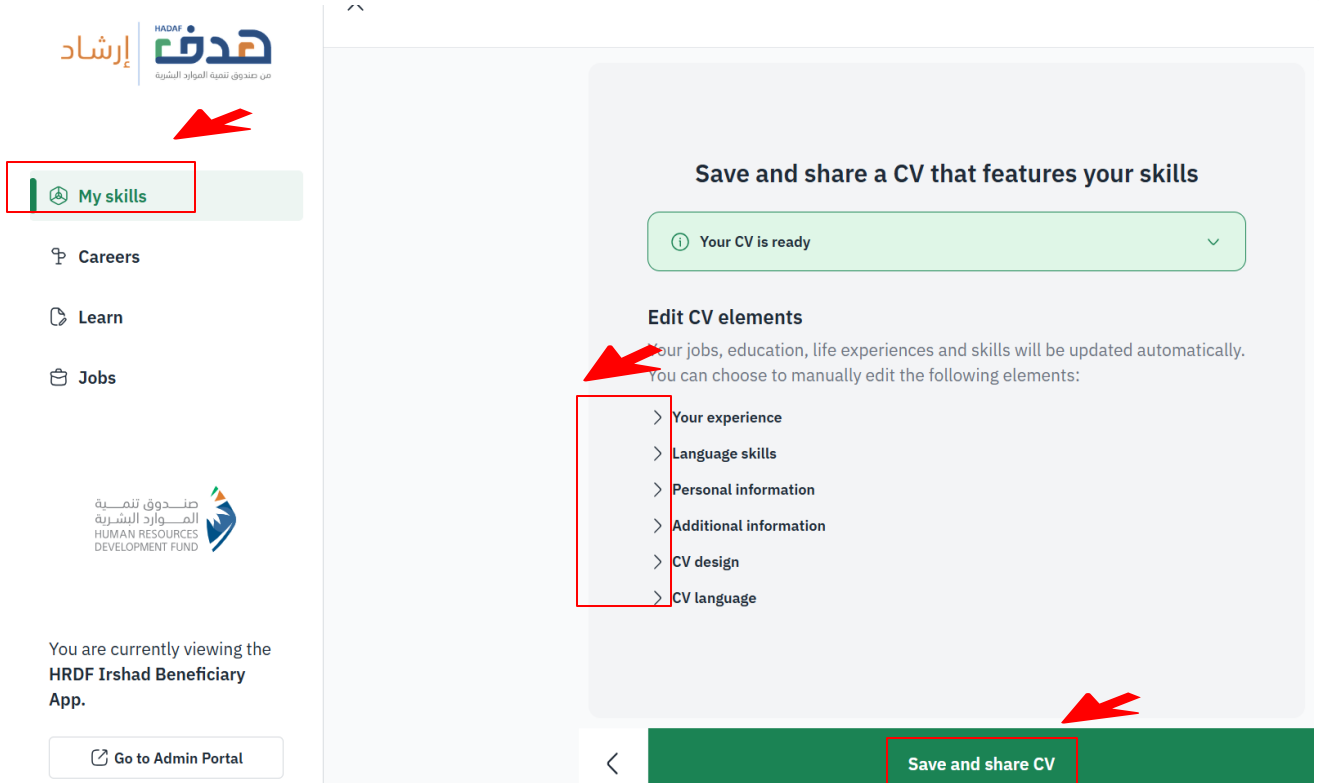
Optimized for top skills
CV will show your top skills for each of your experiences

Optimized for a career
CV will show your most relevant skills for a specific career of your choice

AI-powered generation
Our AI analyzes your profile and creates a professional summary tailored to your goals.

- After you have chosen to get a resume, choose the resume style among the available options specialized for a specific or general profession

Create a Smart Resume



- After you have chosen the resume style, you can edit and add the information you want to add to the resume by clicking on the side arrow according to the section you want to edit and add to
- After you choose to get the resume style, you can choose the design of the resume and the language you want, add a personal statement, add a personal photo, then you can save the resume, share it, and choose the file format.

صندوق تنمية
الموارد البشرية
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