

User Manual

For enrollment in the supported programs- Doroob- Individuals

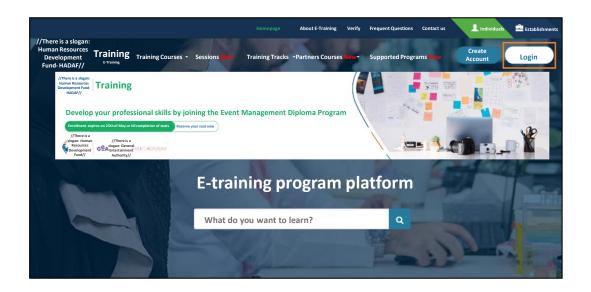


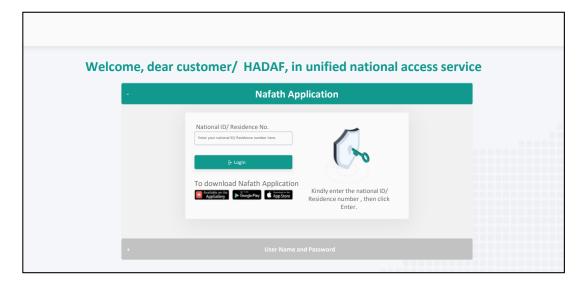
Supported Programs- Doroob-Individuals

E-training programs specialized in a number of fields provided by local and global training services providers.



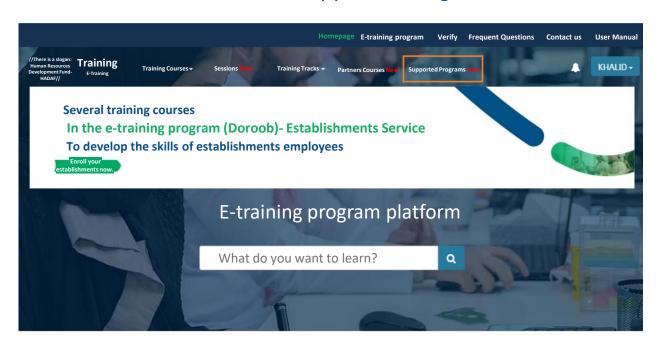
Login to the e-training program platform "Doroob"







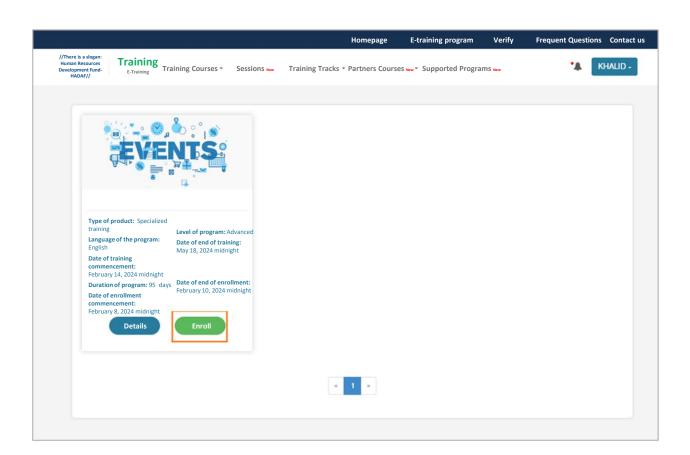
From home screen, click "Supported Programs".



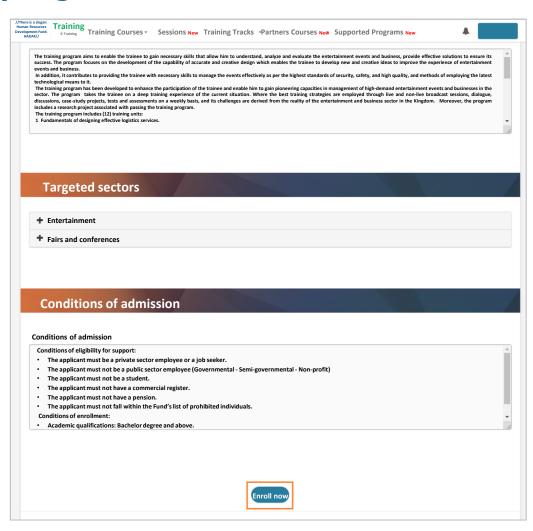




The launched program cards will appear to you, click "Enrollment" to preview the program and enroll in it.









The system will request to complete the application data, you need to enter it, then accept the terms and conditions and the compliance mechanism, and click "Enroll now"

button //There is a slogan: | Training | Tra Training Tracks * Partners Courses New * Supported Programs New **Electronic declaration of individuals** Program: The e-training program including its automated system or its manage Beneficiary: The targeted category of male and female citizens seeking jobs and private sector Support Mechanism: The support entenancy in insert and related section globs and private sector impures.

Support programs. The training program supported by the e-training support program listed in the automated system of the e-training program as per the criteria.

Support Mechanism: The support mechanism of e-training program through which the fund's contribution to the training costs, whether fully or partially, is determin Compliance mechanism: The controls applied to the beneficiary of the support mechanism in case it does not achieve the training requirements Automated system of e-training program: The system developed by the Fund for receiving the applications for support from beneficiaries on th Training entity: The entity that provides training services to beneficiaries and approved by e-training program. Training entity: The training courses, training sessions and platforms that aim at granting skills and knowledge to beneficiaries Duration of training: The period specified in the advertisement posted on the training platform. Nomination period: The stage of verifying the fulfillment of eligibility conditions of the beneficiary. Withdrawal: The beneficiary non-completion and withdrawal from the program during the duration of e-training List of prohibited individuals: The list of beneficiaries who received warnings due to withdrawal or non-completion of the duration of training as per the announc Therefore, I declare my acceptance of the terms and conditions in my capacity as the beneficiary who is desirous to benefit from e-training as follows: Declaration of affording full responsibility for using the automated system of the e-training program and Human Resources Development Fund, And for the validity and accuracy of all Update of data registered in the automated system of the e-training program and Fund whenever an amendment is made thereto, and in the event of not conducting
 Agreement on enrollment in the e-training program provided by the training entity and declaration of fulfillment of all necessary security requirements for enrollment He/ She be a Saudi national. Acceptance of terms and conditions Compliance mechanism A beneficiary of e-training support program who does not complete or withdraws from the training after commencement of the training shall be subject to the following compliance mechanism as follows: Trainee warnings: First time. Second time: Suspending the trainee from making good use of the e-training support services for a period of 24 months from the date of the second warning, and the beneficiary can make good use of other e-training program services which are not subject to support. The first warning of the trainee is cleared after one year from its date, provided that no suspension is applied against it during this Acceptance of compliance mechanism

