



User Manual

**How to Book the service at one of the centers or
nurseries**

V04/12/2025 - 1.0



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Introduction

Introduction

An e-service through which a mother can reserve a seat for her child at one of the approved private centers or kindergartens and pay the amount deducted from her, so that the reservation becomes subsidized.



Main Dashboard Interface and Product Details

Main Dashboard Interface and Product Details

The screenshot displays the main dashboard interface for the Qurrah Support program. The user is logged in as Anoud Alrashid. The dashboard includes a navigation menu with 'Dashboard' and 'Bookings'. A greeting message says 'Hi Anoud, Here's your latest update on Qurrah Support program.' Below this, there is a card for the 'Qurrah Support Program' with an 'Active' status and an enrollment date of 22 February 2025. A 'Summary' section shows 'Total subsidy' as 0.00 and 'Booked children' as 0. The 'Active bookings (0)' section contains a message: 'There are no childcare center bookings made yet. Make your first one.' A red box highlights a green button labeled 'Book childcare center'. The 'My children (3)' section lists two children: Alia Al Amin (1 Year old, Under Review) and Abdullah Al Amin (2 Years old, Eligible). Both children have a booking status of 'No Active Booking'. A pagination bar at the bottom shows page 1 of 2.

- The system will display the product's main page, enabling the beneficiary to view all product details.
- The beneficiary may select the option "Choose a Care Center" if she wishes to reserve a seat for her child at one of the approved private centers or kindergartens.



Booking the Service at a Center or Nursery

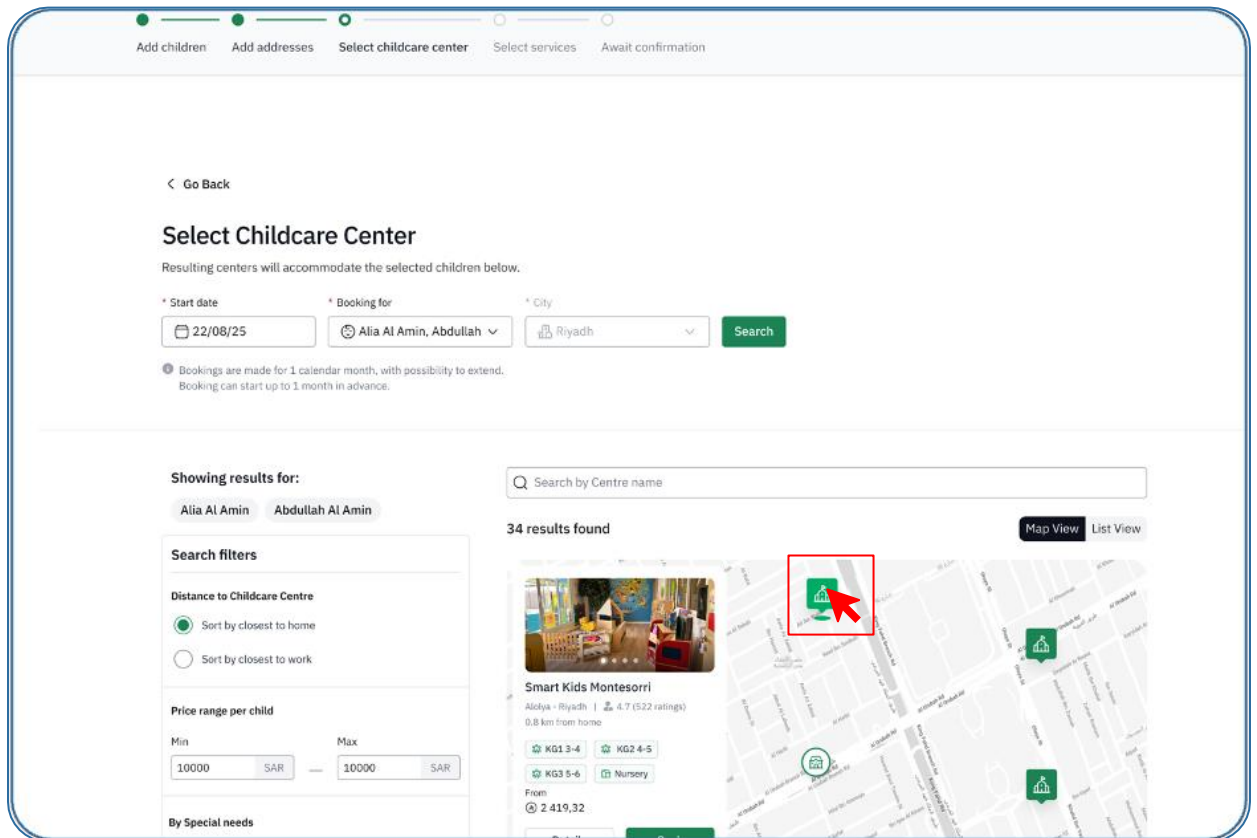
Locate for a booking center (1.1)

The screenshot shows a web browser window with the following elements:

- Browser address bar: "A government website registered with the Digital Government Authority. How you know?"
- Page header: "Qurrah" dropdown menu, "عربي" (Arabic), "Notifications", "Support", and user profile "Anoud AlRashid" with email "anoud@gmail.com".
- Page content: "Select Childcare Center" heading, "Resulting centers will accommodate the selected children below.", and a form with three fields: "Start date" (calendar icon, "DD/MM/YY"), "Booking for" (clock icon, "Select Children" dropdown), and "City" (location pin icon, "Riyadh" dropdown). A green "Search" button is highlighted with a red box and a red arrow pointing to it.
- Footnote: "Bookings are made for 1 calendar month, with possibility to extend. Booking can start up to 1 month in advance."

- After selecting "Choose a Care Center," the system will redirect the beneficiary to the "Choose a Care Center" page.
- The beneficiary selects the reservation start date and chooses one or more of her children for whom she wishes to make a reservation, then clicks "Search."

Locate for a booking center (1.2)



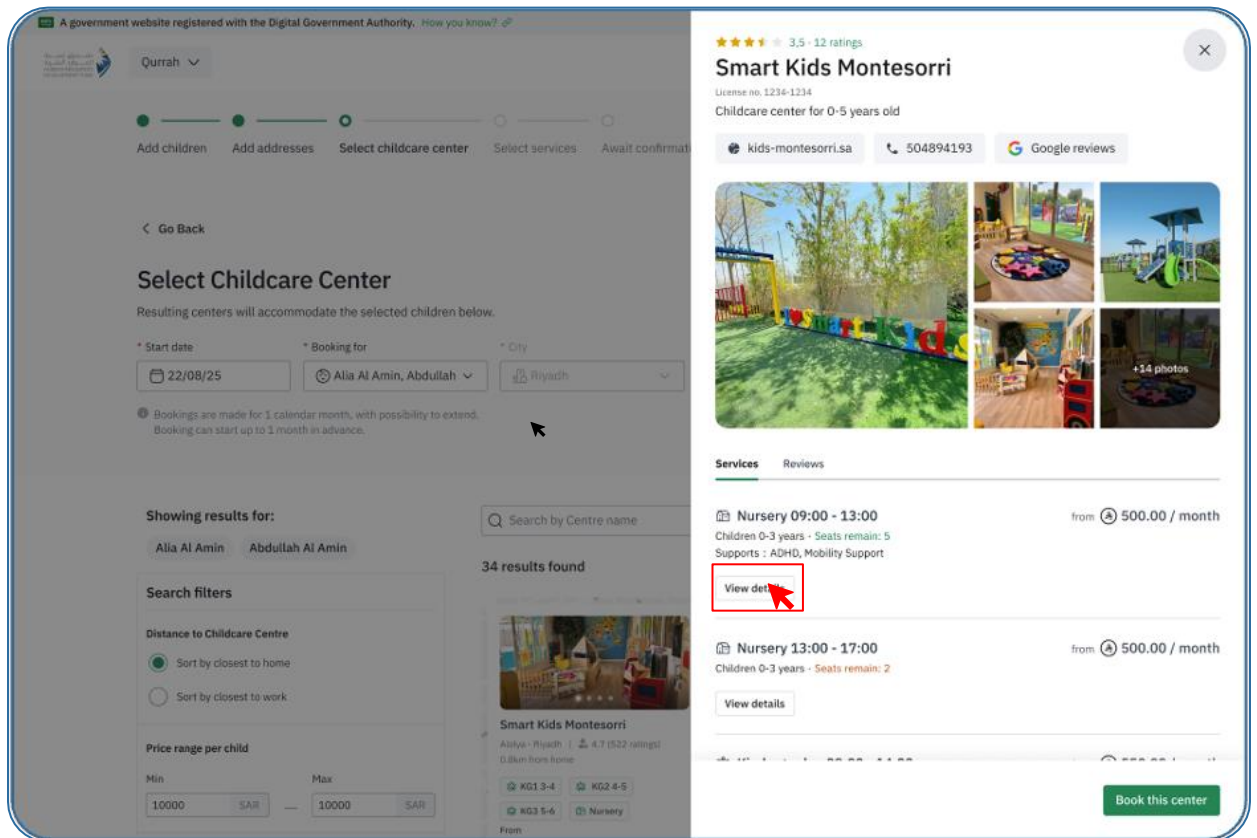
- Upon selecting “Continue,” the system displays the centers nearest to the beneficiary based on her primary location, showing the centers that provide suitable services for the children to be enrolled.
- The beneficiary may use the interactive map to search for a center, in addition to the filter options available on the right side of the screen to help find the most suitable center. After selecting a center, she clicks on the center’s icon.

Locate for a booking center (1.3)

The screenshot shows a web application interface for selecting a childcare center. At the top, there is a 'Go Back' link and a title 'Select Childcare Center'. Below the title, a message states: 'Resulting centers will accommodate the selected children below.' The search criteria are: Start date: 22/08/25, Booking for: Alia Al Amin, Abdullah (dropdown), City: Riyadh. A green 'Search' button is present. A note indicates: 'Bookings are made for 1 calendar month, with possibility to extend. Booking can start up to 1 month in advance.' The results section shows 'Showing results for: Alia Al Amin, Abdullah Al Amin' and '34 results found'. A search filter sidebar on the left includes: 'Distance to Childcare Centre' (Sort by closest to home selected), 'Price range per child' (Min: 10000 SAR, Max: 10000 SAR), and 'By Special needs' (ADHD, Autism). The main results area shows a map with center icons. One center, 'Smart Kids Montessorri', is highlighted with a red box around its 'Details' button. The center's details include: 'Alojya - Riyadh | 4.7 (522 ratings)', '0.8 km from home', and 'From 2 419,32'. Other options listed are 'KG1 3-4', 'KG2 4-5', 'KG3 5-6', and 'Nursery'. A green 'Book' button is also visible.

- After selecting the center icon, the system displays a window containing basic information about the center. From this window, she may click on the “Details” option to view the full information about the center.

Locate for a booking center (1.4)



- After clicking “Details,” the system displays the center’s information, including basic data, photos, contact details, services offered, and previous ratings from Qurrah beneficiaries.
- The beneficiary may select the “View Details” option for any service if she wishes to learn more about it.

Locate for a booking center (1.5)

The screenshot shows a mobile application interface for selecting a childcare center. The main screen is titled 'Select Childcare Center' and displays search filters for start date (22/08/25), booking for (Alia Al Amin, Abdullah), and city (Riyadh). It shows 34 results found. A detailed view of a center, 'Smart Kids Montessori', is shown on the right. The details include:

- Nursery 09:00 - 13:00**
- Overview:** Age group (0-3 years), Seats remain (5), Monthly starting price (SAR 2,400), Subsidized amount (SAR 1,200 per child).
- Operating hours:** Sun - Thu (09:00 - 13:00), Fri - Sat (Closed).
- Curriculum:** Prime Area of Learning (Personal Development, Literacy & Language), Specific Areas of Learning (Expressive Arts & Design, Mathematics & Reasoning, Understanding the World), and Activities (Arts & Crafts, Sing Along, Free Play).

 A red box highlights the 'Book this center' button at the bottom right of the details view.

- After selecting "View Details," the system displays the service information, including the age group, number of remaining seats, base price, support amount, working hours, as well as the educational curriculum and activities provided by the center.
- The beneficiary may select the "Choose Center" option if she wishes to book this center.

Service booking at a center (1.1)

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Qurrah


عربي Notifications Support Anoud AlRashid anoud@gmail.com

Add children Add addresses Select childcare center **Select services** Await confirmation

< Go Back

Select services

Center & Booking Details

 Smart Kids Montessori 22.07.25 - 22.08.25
Al Olaya - Riyadh

Children

Abdullah Al Amin

* Select a Basic Service

Nursery (08:00 - 13:00) Ⓐ 800.00

Nursery (13:00 - 16:00) Ⓐ 800.00

Alia Al Amin

* Select a Basic Service

Nursery (08:00 - 13:00) Ⓐ 800.00

Nursery (13:00 - 16:00) Ⓐ 800.00

- After selecting "Choose Center," the system directs the beneficiary to the "Choose Services" page.
- The beneficiary then selects the service she wishes to enroll her children in

Service booking at a center (1.2)

< Go Back

Select services

Center & Booking Details

Smart Kids Montessori

Al Olaya - Riyadh

22.07.25 - 22.08.25

Children

Abdullah Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 800.00

Extra Services

Meal Plan 150.00

Occasional Drop-in Free

Extended Hours 50.00

Alia Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 900.00

Extra Services

Booking Summary

Abdullah Al Amin

Nursery (09:00 - 13:00) 400.00

Subsidized Service ~~600.00~~

Meal Plan 150.00

Extra Service

Alia Al Amin

Nursery (13:00 - 16:00) 450.00

Subsidized Service ~~700.00~~

Extended Hours 50.00

Extra Service

Total due after subsidy 1,050.00

Auto-extend booking each month

You will be notified before extension.

I accept the [Terms & Agreement](#).

Send booking request

Payment will become available after booking is approved by selected childcare center.
Approval may take up to 1 working day.

- ▶
 After selecting the service she wishes for her children, the system displays the additional services that she may choose to add to the reservation if desired. The system also displays a summary on the left side of the screen showing the selected services.

- ▶
 The beneficiary can review the terms and conditions and the reservation agreement by selecting the “Terms and Conditions and Agreement” option.

Service booking at a center (1.3)

< Go Back

Select services

Center & Booking Details

Smart Kids Montessori

Al Olaya - Riyadh

22.07.25 - 22.08.25

Children

Abdullah Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 800.00

Extra Services

Meal Plan 150.00

Occasional Drop-in Free

Extended Hours 50.00

Alia Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 900.00

Extra Services

Booking Summary

Abdullah Al Amin

Nursery (09:00 - 13:00)

400.00

Subsidized Service ~~600.00~~

Meal Plan

Extra Service

150.00

Alia Al Amin

Nursery (13:00 - 16:00)

450.00

Subsidized Service ~~600.00~~

Extended Hours

Extra Service

50.00

Total due after subsidy 1,050.00

Auto-extend booking each month 🔴

You will be notified before extension.

I accept the [Terms & Agreement](#).

Send booking request

- ▶

The system displays a window containing the text of the terms and conditions and the reservation agreement.
- ▶

The beneficiary closes the window by clicking the Close option to return to the page and continue submitting the reservation request.

Service booking at a center (1.4)

< Go Back

Select services

Center & Booking Details

Smart Kids Montessori

Al Olaya - Riyadh

22.07.25 - 22.08.25

Children

Abdullah Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 800.00

Extra Services

Meal Plan 150.00

Occasional Drop-in Free

Extended Hours 50.00

Alia Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Nursery (13:00 - 16:00) 900.00

Extra Services

Booking Summary

Abdullah Al Amin

Nursery (09:00 - 13:00) 400.00

Subsidized Service ~~600.00~~

Meal Plan 150.00

Extra Service

Alia Al Amin

Nursery (13:00 - 16:00) 450.00

Subsidized Service ~~700.00~~

Extended Hours 50.00

Extra Service

Total due after subsidy 1,050.00

Auto-extend booking each month 🔴

You will be notified before extension.

I accept the [Terms & Agreement](#).

Send booking request

Payment will become available after booking is approved by selected childcare center.
Approval may take up to 1 working day.

- ▶

The beneficiary agrees to the terms and conditions and the reservation agreement.
- ▶

After that, the system activates the “Submit Reservation Request” option, which the beneficiary clicks.

Service booking at a center (1.5)

Select services

Center & Booking Details

Smart Kids Montessori
Al Olaya - Riyadh 22.07.25 - 22.08.25

Children

Abdullah Al Amin

* Select a Basic Service

Nursery (08:00 - 13:00)

Nursery (13:00 - 16:00)

Extra Services

Meal Plan 150.00

Occasional Drop-in Free

Extended Hours 50.00

Alia Al Amin

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Booking Summary

Abdullah Al Amin

Nursery (09:00 - 13:00) 400.00
Subsidized Service ~~800.00~~

Meal Plan 150.00
Extra Service

Alia Al Amin

× 10 - 16:00) 450.00
rice ~~900.00~~

hrs 50.00

after subsidy 1,050.00

Auto-extend booking each month

You will be notified before extension.

I accept the [Terms & Agreement](#).

Send booking request

Payment will become available after booking is approved by selected childcare center.
Approval may take up to 1 working day.


Do you want to proceed with requesting this booking?
The booking request for the selected services and children will be sent to the center.

- After selecting "Submit Reservation Request," the system displays a pop-up window containing a confirmation message for submitting the request.
- The beneficiary clicks the Submit Request option.

Result of submitting the reservation request

Select services

Center & Booking Details

 Smart Kids Montessori
Al Olaya - Riyadh

22.07.25 - 22.08.25

Children

Abdullah Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00)

Nursery (13:00 - 16:00)

Extra Services

Meal Plan 150.00

Occasional Drop-in Free

Extended Hours 50.00

Alia Al Amin ✔

* Select a Basic Service

Nursery (08:00 - 13:00) 800.00

Booking Summary

Abdullah Al Amin

Nursery (09:00 - 13:00) 400.00
Subsidized Service ~~800.00~~

Meal Plan 150.00
Extra Service

Alia Al Amin

× 10 - 16:00) 450.00
rice ~~900.00~~

hrs 50.00

After subsidy 1,050.00

Auto-extend booking each month
You will be notified before extension.

I accept the [Terms & Agreement](#).

Send booking request

Payment will become available after booking is approved by selected childcare center.
Approval may take up to 1 working day.

Do you want to proceed with requesting this booking?

The booking request for the selected services and children will be sent to the center.

- ▶ The system displays a message confirming the successful submission of the reservation request, clarifying that the request will be reviewed by the center and that this may take at least one business day.
- ▶ After that, she will receive a notification confirming that the reservation has been approved, and she can complete the payment within a period of up to 24 hours.



Tracking Booking Status from the Dashboard

Tracking Booking Status from the Dashboard

The screenshot displays the Qurrah Support dashboard for user Anoud Alrashid. The dashboard includes a navigation bar with 'Dashboard' and 'Bookings' tabs. A greeting 'Hi Anoud,' is followed by a video thumbnail for the 'Qurrah Support Program' with an 'Active' status. A 'Summary' section shows 'Total subsidy received' as 0.00 and 'Booked children' as 0. The 'Active bookings (2)' section, highlighted with a red border, lists two bookings for 'Smart Kids Montessori' center. Both bookings are for 'Auto-Extension' and have a 'Total Due After Subsidy' of 550.00 and 500.00 respectively. The booking dates are 22 Jun 2025 - 22 Jul 2025, and the status is 'Awaiting Center Approval'. Below this, the 'My children (3)' section shows two eligible children: Abdullah Al Amin (4 years old) and Alia Al Amin (2 years old), both with a booking status of 'Awaiting Center Approval'.

- ◆ The beneficiary can check the status of the bookings she has made for her children through the dashboard.

Payment completion

The screenshot displays the user interface for the Qurrah Support program. At the top, there is a navigation bar with the user's name 'Anoud Alrashid' and email 'anoud@gmail.com'. Below this, the dashboard shows a 'Hi Anoud' greeting and a 'To-do list' with a task 'Complete Payment to Smart Kids Montessori' and a 'Pay' button. The 'Active bookings (2)' section lists two bookings for 'Alia Al Amin' and 'Abdullah Al Amin', both with a 'Total Due After Subsidy' of 550.00 and 500.00 respectively. The booking status for both is 'Waiting for Payment'. A red box highlights the 'Proceed to Payment' button for the first booking, with a red arrow pointing to it. The 'Summary' section shows 'Total subsidy received' as 0.00 and 'Booked children' as 0.

- Once the booking request is accepted by the center, the system notifies the beneficiary via email and SMS that the booking has been approved and that she needs to complete the payment.
- The beneficiary clicks on the “Proceed to Payment” option, which redirects her to an external payment page outside the platform to complete the payment using the selected payment method.

Payment confirmation

The screenshot shows a web browser window displaying a payment confirmation page. The page features a green checkmark icon and the heading "Payment Successful!". Below this, it states, "You may cancel this booking until 72 hours after start date." The page is divided into two columns of information. The left column lists: Booking Ref (1241521512Ab), Child Name (Alia Al Amin), Invoice (PAY-001-2025), and Paid Amount (550.00). The right column lists: Payment date (26/06/2025), Child Care Center (Smart Kids Montessori), and Booking will end on (07/08/2025). A note indicates that the child's care will begin on 07/07/2025. A blue callout box contains a question mark icon and the text: "You will receive a monthly email with a payment link to confirm a one-month extension of your reservation if conditions are met." Below this, a small note states: "If you are found ineligible before the start date, this booking may be cancelled." At the bottom left, there is a green button labeled "Go to product dashboard". The browser's address bar shows the website is registered with the Digital Government Authority. The user's name, Anoud AlRashid, and email, anoud@gmail.com, are visible in the top right corner. The footer of the page reads "All Right Reserved For Human Resource Development Fund © 2025".

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Qurrah

عربي Notifications Support Anoud AlRashid anoud@gmail.com

Payment Successful!

You may cancel this booking until 72 hours after start date.

Booking Ref
1241521512Ab

Child Name
Alia Al Amin

Invoice
PAY-001-2025

Paid Amount
550.00

Your child's care will begin on:
07/07/2025

Payment date
26/06/2025

Child Care Center
Smart Kids Montessori

Booking will end on
07/08/2025

You will receive a monthly email with a payment link to confirm a one-month extension of your reservation if conditions are met.

If you are found ineligible before the start date, this booking may be cancelled.

[Go to product dashboard](#)

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After successfully completing the payment, the system redirects the beneficiary back to the platform, where the booking is automatically confirmed.

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